



EDUCATION TAX CREDIT APPLICATION

PRINT OR TYPE

This application is due no later than May 31 in each program year.

STEP 1

1. Business Organization/Enterprise or Individual Name
2. Number & Street Address
3. City / Town State Zip Code + 4 (or Canadian Postal Code)
4. Contact Name and Title Contact Phone
5. Taxpayer Identification Number
6. Contact Email

Entity Type: 2 - CORPORATION/COMBINED GROUP 3 - PARTNERSHIP 1 - PROP/INDIVIDUAL 5 - NON-PROFIT 4 - FIDUCIARY

STEP 2

6. SCHOLARSHIP ORGANIZATION TO WHICH YOU INTEND TO CONTRIBUTE AND AMOUNT OF REQUESTED DONATION:
The maximum donation eligible for the Education Tax Credit for the Program Year is \$600,000.
The Children's Scholarship Fund ..... \$
7. TAX CREDIT AMOUNT (85% of donation) ..... \$
Tax credits awarded are 85% of the donation amount on a first come, first served basis until the statutory maximum credit limit has been reached.

STEP 3

I certify that the business organization/enterprise or that I (the individual) shall make the requested donations no later than 60 days after the date of approval of this application in accordance with RSA 77-G, but no later than June 30, of the program year and I declare, under penalties of perjury, that I have examined this document and to the best of my belief the information is true, correct and complete.

AUTHORIZED SIGNATURE (IN INK)

PRINT SIGNATORY NAME & TITLE

DATE



**EDUCATION TAX CREDIT APPLICATION INSTRUCTIONS**

**WHO MUST FILE?**

Business organizations, business enterprises, or individuals requesting to make a donation(s) to a qualified scholarship organization(s), in order to receive a tax credit, must file an Education Tax Credit Application (Form ED-02).

**WHEN TO FILE?**

Form ED-02 must be received by the Department of Revenue Administration no later than **May 31 of each program year.**

**WHERE TO FILE?**

File online at Granite Tax Connect [www.revenue.nh.gov/gtc](http://www.revenue.nh.gov/gtc) or mail to NH DRA, PO Box 637, Concord NH, 03302-0637.

**FORMS SHALL NOT BE FILED BY FAX OR EMAIL**

**NEED HELP?**

Call the Department at (603) 230-5920, Monday through Friday, 8:00am to 4:30pm. For more information visit us on the web at: [www.revenue.nh.gov](http://www.revenue.nh.gov). Hearing or speech impaired individuals may call TDD Access: Relay NH 1-800-735-2964.

**LINE-BY-LINE INSTRUCTIONS**

**STEP 1**

**Line 1**

Enter the business organization's, business enterprise's, or individual's name.

**Line 2**

Enter the business organization's, business enterprise's, or individual's street address.

**Line 3**

Enter the business organization's, business enterprise's, or individual's city, state and zip code.

**Line 4**

Enter the name, title, address, telephone number and email address of the contact person for the business organization, business enterprise, or the individual. The contact person should be the person the Department of Revenue Administration can contact regarding this application.

**Line 5**

Enter the business organization's, business enterprise's, or the individual's taxpayer identification number; Department Identification Number (DIN), Federal Taxpayer Identification Number (FEIN), or Social Security Number (SSN).

**STEP 2**

**Line 6**

Enter the requested donation amount eligible under RSA 77-G not to exceed \$600,000 for the program year.

**Line 7**

Enter 85% of the Total Requested Donation Amount. This is the maximum amount of Education Tax Credit you may receive.

**STEP 3**

The application must be dated and signed in ink by an officer or authorized agent, or by the individual. In addition, print the name and title of the officer, authorized agent, or individual signing the application.

**NOTICE**

**APPROVED DONATIONS MUST BE MADE TO A QUALIFIED SCHOLARSHIP ORGANIZATION NO LATER THAN 60 DAYS AFTER THE DATE OF APPROVAL OF THIS APPLICATION BY THE DEPARTMENT, BUT NO LATER THAN JUNE 30 OF THE PROGRAM YEAR, OR THE REQUEST SHALL EXPIRE.**