

RECEIVED

CPA-Mason + Rich

WFB-934,538

2011

Form F-65 (MS-5)
(1-13-2011)

APR 27 2011

NH DEPT OF REVENUE ADM
MUNICIPAL SERVICES
STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

30 3 007 010 4567
EPSOM TOWN
CHR BD OF SELECTION
PO BOX 10
EPSOM,NH 03234 0010



ANNUAL CITY/TOWN
FINANCIAL REPORT

PLEASE
RETURN
COMPLETED
FORM TO:

State of New Hampshire
Department of Revenue Administration
Municipal Services Division
PO Box 487
Concord, NH 03302-0487
Telephone: (603) 271-3397

(Please correct any error in name, address, and ZIP Code)

Part 1 GENERAL FUND - Revenues and expenditures for the period - Specify

January 1, 2010 to December 31, 2010
OR
July 1, 201 to June 30, 201

A. REVENUES - Modified Accrual

	Account No.	Amount
	(a)	(b)
1. Revenue from taxes (Including state education)		
a. Property taxes (commitment less overlay plus Section C, line 6, column (c), page 12)	3110 T01	\$ 7,746,914
b. State and local taxes assessed for School Districts	4933	
✓ 5,506,419		
c. Land use change taxes - General Fund	3120 T01	48,491
d. Land use changes taxes- Conservation Fund	3121 T01	-
e. Resident taxes	3180 T01	-
f. Timber taxes	3185 T01	20,999
g. Payments in lieu of taxes	3186 U99	24,706
h. Other taxes (Explain on separate schedule) -BOAT	3189 T01	6,090
i. Interest and penalties on delinquent taxes	3190 T01	81,677
j. Excavation Tax (@ \$.02 per cu. yd.)	3187 T99	60
k. TOTAL (Excluding line 1b)	→	\$ 7,928,937
2. TOTAL revenues for education purposes		
<i>(This entry should be used by the few municipalities which have dependent school districts only)</i>		
3. Revenue from licenses, permits, and fees		
a. Business licenses and permits	3210 T99	-
b. Motor vehicle permit fees	3220 T01	656,192
c. Building permits	3230 T99	18,520

Part I GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)		Account No.	Amount
3. Revenue from licenses, permits and fees (Continued)		(a)	(b)
d. Other licensing and permit taxes		T29	31,408
e. TOTAL			\$ 706,120
4. Revenue from the federal government			
a. Housing and urban renewal (HUD)		B50	\$ -
b. Environmental protection		B89	-
c. Other federal grants and reimbursements - <i>Specify</i>		B89	-
d. TOTAL			\$ -
5. Revenue from the State of New Hampshire			
a. Shared revenue block grant		C30	-
b. Meals and rooms distribution		C30	207,026
c. Highway block grant		C46	119,500
d. Water pollution grants		C89	-
e. Housing and community development		C50	-
f. State and federal forest land reimbursement		C89	-
g. Flood control reimbursement		C89	-
h. Other state grants and reimbursements - <i>Specify</i>		C89	-
Emer Mgmt., Forest Fire Reimb., State Witness Fees			7,678
FEMA			
i. TOTAL			\$ 334,204
6. Revenue from other governments			
Intergovernmental revenue - Other		D89	\$ -
7. Revenue from charges for services (Exclude inter-fund transfers)			
a. Income from departments		A89	\$ 17,153
b. Water supply system charges		A91	-
c. Sewer user charges		A80	-
d. Garbage-refuse charges		A81	-
e. Electric user charges		A92	-
f. Airport fees		A01	-
g. Parking		A60	-
h. Transit or bus system		A94	-
i. Parks and Recreation		A61	-
j. Cemeteries		A03	-
k. Toll highways		A45	-
j. Other charges		A89	-
k. TOTAL			\$ 17,153

Part I GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)		Account No. (a)	Amount (b)
8. Revenues from miscellaneous sources			
a. Special assessments		3500	\$ -
b. Sale of municipal property		3501	10,374
c. Interest on investments		3502	18,859
d. Rents of property		3503	-
e. Fines and forfeits		3504	-
f. Insurance dividends and reimbursements		3506	-
g. Contributions and donations		3508	-
h. Other miscellaneous sources not otherwise classified		3509	31,079
i. TOTAL			\$ 60,312
9. Inter-fund operating transfers in			
a. Transfers from special revenue fund		3912	\$ -
b. Transfers from capital projects fund		3913	-
c. Transfers from proprietary funds		3914	-
d. Transfers from capital reserve fund		3915	-
e. Transfers from trust and fiduciary funds		3916	2,500
f. Transfers from conservation fund		3917	-
g. TOTAL			\$ 2,500
10. Other financial sources			
a. Proceeds from long-term notes and general obligation bonds		3934	\$ -
b. Proceeds from all other bonds		3935	-
c. Other long-term financial sources		3939	-
d. TOTAL			\$ -
11. TOTAL REVENUES FROM ALL SOURCES			
			\$ 9,049,226
12. TOTAL FUND EQUITY (Beginning of year)			
			\$ 1,172,340
13. TOTAL OF LINES 11 AND 12			
			\$ 10,221,566

Remarks

OK

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual

	Account No.	Total expenditure (includes col. c and d)	Equipment and land purchases	Construction
1. General government				
a. Executive	4130	E29 \$ 187,208	G29 \$ -	F29 \$ -
b. Election and registration	4140	B89 46,093	G89 -	F89 -
c. Financial administration	4150	E23 145,562	G23 -	F23 -
d. Revaluation of property	4152	E23 33,500	G23 -	F23 -
e. Legal expense	4153	E25 16,745	G25 -	F25 -
f. Personnel administration	4155	E29 16,608	G29 -	F29 -
g. Planning and zoning	4191	E29 61,446	G29 -	F29 -
h. General government building	4194	E31 18,545	G31 -	F31 -
i. Cemeteries	4195	E03 11,050	G03 -	F03 -
j. Insurance not otherwise allocated	4196	E03 4,786	G89 -	F89 -
k. Advertising and regional association	4197	B89 -	G89 -	F89 -
l. Other general government	4199	B89 -	G89 -	F89 -
m. TOTAL		\$ 541,543	\$ -	\$ -
2. Public safety				
a. Police	4210	E02 \$ 573,181	G02 \$ -	F02 \$ -
b. Ambulance	4215	E32 -	G32 -	F32 -
c. Fire	4220	E24 399,726	G24 -	F24 -
d. Building inspection	4240	E66 -	G66 -	F66 -
e. Emergency management	4290	B89 6,725	G89 -	F89 -
f. Other public safety (including communications)	4299	B89 -	G89 -	F89 -
g. TOTAL		\$ 979,632	\$ -	\$ -
3. Airport/Aviation Center				
a. Administration	4301	\$ -	\$ -	\$ -
b. Airport Operations	4302	-	-	-
c. Other	4309	-	-	-
d. TOTAL		\$ -	\$ -	\$ -

Remarks

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)		Account	Total Expenditure (includes col. C and d)	Equipment and land purchases	Construction	
		No. (a)				(b)
4. Highways and streets						
a. Administration	4311	E44	\$ -	G44	F44	\$ -
b. Highways and streets	4312	E44	649,684	G44	F44	-
c. Bridges, railroad crossing	4313	E44	-	G44	F44	-
d. Street lighting	4316	E44	-	G44	F44	-
e. Toll highways	4316	E45	-	G45	F45	-
f. Other highway, streets, and bridges	4319	E44	-	G44	F44	-
g. TOTAL			\$ 649,684			\$ -
5. Sanitation						
a. Administration	4321	E80	\$ -	G80	F80	\$ -
b. Solid waste collection	4323	E81	-	G81	F81	-
c. Solid waste disposal	4324	E81	167,399	G81	F81	-
d. Solid waste clean-up	4325	E81	-	G81	F81	-
e. Sewage collection and disposal	4326	E80	-	G80	F80	-
f. Other sanitation	4329	E80	-	G80	F80	-
g. TOTAL			\$ 167,399			\$ -
6. Water distribution and treatment						
a. Administration	4331		\$ -			\$ -
b. Water services	4332		-			-
c. Water treatment	4335		-			-
d. Water conservation	4338		-			-
e. Other water	4339		4,000			-
f. TOTAL		E91	\$ 4,000	G91	F91	\$ -
7. Electric						
a. Administration	4351		\$ -			\$ -
b. Generation	4352		-			-
c. Purchase costs	4353		-			-
d. Equipment maintenance	4354		-			-
e. Other electric	4359		-			-
f. TOTAL		E92	\$ -	G92	F92	\$ -

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)		Account No.	Total Expenditure (includes col. c and d)	Equipment and land purchases	Construction
		(a)	(b)	(c)	(d)
8. Health					
a.	Administration	4411	\$ 7,784	\$ -	\$ -
b.	Pest control	4414	400	-	-
c.	Health agencies and hospitals	4415	4,501	-	-
d.	Other health	4419	-	-	-
e.	TOTAL		\$ 12,685	\$ -	\$ -
9. TOTAL expenditures for education purposes					
<i>(This entry should be used by the few municipalities which have dependent school districts only)</i>					
10. Welfare					
a.	Administration	4441	\$ 14,650	\$ -	\$ -
b.	Direct assistance	4442	-	-	-
c.	Intergovernmental welfare payments	4444	-	-	-
d.	Vendor payments	4445	27,495	-	-
e.	Other welfare	4449	-	-	-
f.	TOTAL		\$ 42,145	\$ -	\$ -
11. Culture and recreation					
a.	Parks and recreation	4520	\$ 26,492	\$ -	\$ -
b.	Library	4550	-	-	-
c.	Patriotic purposes	4583	724	-	-
d.	Other culture and recreation	4589	2,000	-	-
e.	TOTAL		\$ 29,216	\$ -	\$ -
12. Conservation					
a.	Administration	4611	\$ -	\$ -	\$ -
b.	Purchase of natural resources	4612	-	-	-
c.	Other conservation	4619	1,907	-	-
d.	TOTAL		\$ 1,907	\$ -	\$ -
13. Redevelopment and housing					
a.	Administration	4631	\$ -	\$ -	\$ -
b.	Redevelopment and housing	4632	-	-	-
c.	TOTAL		\$ -	\$ -	\$ -

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)

	Account No.	Total Expenditure (includes col. c and d)	Equipment and land purchases	Construction
14. Economic development				
a. Administration	4651	\$ -	\$ -	\$ -
b. Economic development	4652	-	-	-
c. Other economic development	4659	-	-	-
d. TOTAL		\$ -	\$ -	\$ -
15. Debt service				
a. Principal long term bonds and notes	4711	-	-	-
b. Interest on long term bonds and notes	4721	189	-	-
c. Interest on tax and revenue anticipation notes	4723	189	-	-
d. Other debt service charges	4790	E23	-	-
e. TOTAL		\$ -		
16. Capital outlay (not reported above)				
a. Land and improvements	4901	-	G89	F89
b. Machinery, vehicles, and equipment	4902	-	G89	-
c. Buildings	4903	-	-	F89
d. Improvements other than buildings	4909	-	-	F89
e. TOTAL		\$ -	\$ -	\$ -
17. Inter-fund operating transfers out				
a. Transfers to special revenue funds	4912	\$ 151,605		
b. Transfers to capital projects funds	4913	-		
c. Transfers to proprietary funds	4914	-		
d. Transfers to capital reserve funds	4915	150,000		
e. Transfers to expendable trust funds	4916	-		
f. Transfers to nonexpendable trust funds	4918	-		
g. TOTAL		\$ 301,605	\$ -	\$ -
Cumulative Expenditure Totals from pages 4 - 7		\$ 2,729,816	\$ -	\$ -

Remarks

Part III GENERAL FUND BALANCE SHEET

Modified Accrual

A. Assets		
1. Current assets		
Account No. (a)	Beginning of year (b)	End of year (c)
a. Cash and equivalents	1010 \$ 3,128,624	\$ 3,076,301
b. Investments	1030 -	-
c. Taxes receivable (From Section D, page 12)	1080 661,956	710,387 ✓
d. Tax liens receivable (From Section D, page 12)	1110 205,845	323,951 ✓
e. Accounts receivable	1150 -	-
f. Due from other governments	1260 -	-
g. Due from other funds	1310 92,300	55,270
h. Other current assets	1400 11,927	65,238
i. Tax decided property (subject to resale)	1670 72,291	20,862
j. TOTAL ASSETS (Should equal line B3) →	\$ 4,172,943	\$ 4,252,009
B. LIABILITIES AND FUND EQUITY		
1. Current liabilities		
a. Warrants and accounts payable	2020 \$ 67,127	\$ 167,049
b. Compensated absences payable	2030 -	-
c. Contracts payable	2050 -	-
d. Due to other governments	2070 -	-
e. Due to school districts	2075 2,638,342	2,856,419 ✓
f. Due to other funds	2080 214,285	244,800
g. Deferred revenue	2220 64,274	12,845
h. Notes payable - Current	2230 -	-
i. Bonds payable - Current	2250 -	-
j. Other payables	2270 16,575	17,826
k. TOTAL LIABILITIES →	\$ 3,000,603	\$ 3,298,939
2. Fund equity (Please detail on page 10)		
a. Assigned (formerly reserve for encumbrances)	2440 29,872	18,532
b. Committed (formerly reserve for continuing appropriation)	2450 -	-
c. Restricted (formerly reserve from approp. voted CRF/ETH)	2460 -	-
d. Committed (formerly reserve for special purposes)	2490 -	-
e. Assigned (formerly reserve for special purposes)	2490 -	-
f. Unassigned (formerly unreserved fund balance) RESTATE	2530 1,142,468	934,538
g. TOTAL FUND EQUITY →	\$ 1,172,340	\$ 953,070
3. TOTAL LIABILITIES AND FUND EQUITY →	\$ 4,172,943	\$ 4,252,009

49

D. AMORTIZATION OF LONG-TERM DEBT

Description (a)	Original Obligation (b)	Purpose (c)	Annual installment (d)	Interest rate (e)	Date of final payment (f)	Bonds o/s at beginning of year (g)	Bonds issued this year (h)	Bonds retired this year (i)	Bonds o/s at end of year (j)
									\$ -
									-
									-
									-
									-
									-
									-
									-
									-
									-
									-
									-
									-
									-
									-
									-
TOTAL						\$ -	\$ -	\$ -	\$ -
Remarks									

RECONCILIATIONS

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY

	Amount
1. School district liability at beginning of year <i>(Account number 2075, column b, on page 9)</i>	\$ 2,638,342 ✓
2. ADD: School district assessment for current year	5,506,419 ✓
3. TOTAL LIABILITY WITHIN CURRENT YEAR <i>(Sum of lines 1 and 2)</i>	8,144,761 ✓
4. SUBTRACT: Payments made to school district	5,288,342
5. School district liability at end of year <i>(line 3 less line 4)</i> <i>(Account number 2075, column c, on page 9)</i>	2,856,419 ✓

B. RECONCILIATION OF TAX ANTICIPATION NOTES

	Amount
1. Short-term (TANS) debt at beginning of year	61V
2. ADD: New issues during current year	\$ -
3. SUBTRACT: Issues retired during current year	-
4. Short-term (TANS) debt outstanding at end of year <i>(Lines 1+2-3)</i> <i>(Be sure to include (TANS) In Account number 2230, column c, page 9)</i>	61V \$ -

PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D.

C. ALLOWANCE FOR ABATEMENTS WORKSHEET

1. Overlay/Allowance for Abatements (Beginning of year) *				
2. SUBTRACT: Abatements made (From tax collector's report)		(40,203)	(926)	(41,129)
3. SUBTRACT: Discounts		-	-	-
4. SUBTRACT: Refunds (Cash abatements)		(12,016)	-	(12,016)
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **		-	(7,100)	(7,100)
6. Excess of estimate (Add to revenue on page 1, line 1a)	\$ (52,219)	\$ (15,126)	\$ (67,345)	

* Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b *(see your form from last year)*.

** The amount in column c will go into line 1 (b) for next year's worksheet.

D. TAXES/LIENS RECEIVABLE WORKSHEET

	1080 taxes	1110 liens	TOTALS
	(a)	(b)	(c)
1. Uncollected, end of year	\$ 710,387	\$ 331,051	\$ 1,041,438
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements <i>(from Worksheet C, line 5)</i>	-	(7,100)	(7,100)
3. Receivable, end of year *	\$ 710,387	\$ 323,951	\$ 1,034,338

* *(These amounts are entered on page 9, account numbers 1080 and 1110, column c)*

Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS

	Capital projects (a)	Special revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
REVENUE AND OTHER FINANCING SOURCES				
1. Revenue from taxes	T01	T01 \$ 2,459	T01	
2. Revenue from licenses, permits, and fees	T29	T29	T29	
3. Revenue directly from the federal government	B89	B89 269,436	B89	
4. Revenue from the State of New Hampshire	C89	C89 7,686	C89	
5. Revenue from other governments	D89	D89	D89	
6. Revenue from charges for services	A91	A91	A91	
(a) Water supply system charges				
(b) Sewer user charges	A80	A80	A80	
(c) Garbage/refuse collection charges	A81	A81	A81	
(d) Electric	A92	A92	A92	
(e) Airport and aviation	A01	A01	A01	
(f) Highway	A44	A44	A44	
(g) Toll facilities	A45	A45	A45	
(h) Parks and recreation	A61	A61	A61	
(i) Parking	A60	A60	A60	
(j) Transit or bus system	A94	A94	A94	
(k) Other - <i>Specify</i>	A89	A89	A89	
(1) PD Special Duty		20,536		
(2) Library	A89	A89 852	A89	
(3) Ambulance	A89	A89 174,701	A89	
7. Revenue from miscellaneous sources				
(a) Interest on investments	U20 17	U20 1,545	U20	
(b) Other miscellaneous sources	U99	U99 8,395	U99	
8. Interfund operating transfers in		- 151,605		
9. Other financial sources	U99	- U99	U99	
10. TOTAL REVENUE AND OTHER SOURCES	\$ 17	\$ 637,215	\$ -	\$ -

Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

EXPENDITURES (BY FUNCTIONS)	Capital projects (a)	Special revenue (b)	Proprietary Funds	
			Enterprise (c)	Internal service (d)
1. General government	F89	E89 \$ -	E89	
2. Public safety				
(a) Police	F62	E62 24,809	E62	
(b) Ambulance		E32 -	E32	
(c) Fire	F24	E24 -	E24	
3. Airport/Aviation Center	F01	E01 -	E01	
4. Highways and streets	F44	E44 -	E44	
5. Toll highways	F45	E45	E45	
6. Sanitation	F81	E81	E81	
7. Water distribution and treatment	F91	F91	E91	
8. Sewerage	F80	E80	E80	
9. Electric	F92	E92	E92	
10. Health	F32	E32	E32	
11. Welfare	F79	E79	E79	
12. Culture and recreation	F61	E61 158,274	E61	
13. Parking	F60	E60	E60	
14. Transit or bus system	F94	E94	E94	
15. Conservation	F59	E59 25,524	E59	
16. Redevelopment and housing	F50	E50	E50	
17. Economic development	F89	E89	E89	
18. Debt service		E23	E23	
19. Capital outlay - other	F89 18,787	F89 201,203	F89	
20. Interfund operating transfers out				
21. TOTAL EXPENDITURES →	\$ 18,787	\$ 409,810	\$ -	\$ -

Remarks

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

	Account No. (a)	Capital projects (b)	Special revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
A. ASSETS					
1. Current assets					
(a) Cash and equivalents	1010	4	614,395		
(b) Investments	1030				
(c) Accounts receivable	1150	240	50,802		
(d) Due from other governments	1260				
(e) Due from other funds	1310		189,530		
(f) Other - <i>Specify</i> ↘					
2. Fixed assets					
(a) Land and improvements	1610				
(b) Buildings	1620				
(c) Machinery, vehicles, and equipment	1640				
(d) Construction in progress	1650				
(e) Improvements other than buildings	1660				
(f) Other - <i>Specify</i> ↘					
3. TOTAL ASSETS →		\$ 244	\$ 854,727	\$ -	\$ -

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)

	Account No. (a)	Capital projects (b)	Special revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
B. LIABILITIES AND FUND EQUITY					
1. Liabilities					
(a) Warrants and accounts payable	2020		\$ 121		
(b) Compensated absences payable	2030				
(c) Contracts payable	2050				
(d) Due to other governments	2070				
(e) Due to other funds	2080	-			
(f) Deferred revenue	2220				
(g) Notes and bonds payable					
(h) Other - Specify 					
Accrued Payroll			1,278		
(i) TOTAL LIABILITIES 		\$ -	\$ 1,399	\$ -	\$ -
2. Fund equity/Capital					
(a) Assigned (formerly reserve for encumb.)	2440				
(b) Assigned (formerly reserve for special purp.)	2490	244	853,328		
(c) Unassigned (formerly unreserved fund balance)	2530	-			
(d) Municipal contributed capital	2610				
(e) Other contributed capital	2620				
(f) Retained earnings	2790				
(g) TOTAL FUND EQUITY 		\$ 244	\$ 853,328	\$ -	\$ -
3. TOTAL LIABILITIES AND FUND EQUITY 		\$ 244	\$ 854,727	\$ -	\$ -

Part 8 SUPPLEMENTAL INFORMATION WORKSHEET

A. INTERGOVERNMENTAL EXPENDITURES

Report payments made to the State or other local governments *on reimbursement or cost-sharing basis*. Do not include these expenditures in Part VIII.

Purpose (a)	Account No. (b)	Amount (c)
Payments made to other local governments for:		
Schools	M12	-
Sewers	M80	-
All other - County	M89	-
All other - Towns	M89	-
Payments made to State for:		
Highways	L44	-
All other purposes	L89	-

B. DEBT OUTSTANDING, ISSUED, AND RETIRED

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U	29U	39U	49U
Interest on water debt	91	-	-	-

C. SALARIES AND WAGES

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid

\$ 932,930

D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the two types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year <i>Omit cents</i> (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31 \$ -
All other funds except employee retirement funds and nonexpendable trust funds.	W61 \$ 4,511,409

Remarks

PART A CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed

4/25/11

Signatures of a majority of the governing body:

Debra A. Cook, Chairman
Robert Blodgett

Under penalty of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than city/town officials, this declaration is based on all information of which the preparer has knowledge).

Preparer (Please print or type) - Mason+Rich, PA

Signature - SEE ATTACHED COMPILATION OPINION

Regular Office Hours

E-mail address - jlyford@masonrich.com

GENERAL INSTRUCTIONS

When completed, one copy should be returned to the Department of Revenue Administration and one copy should be placed in your municipal records.

Please be sure you have completed Part X, Items A-D.

WHEN TO FILE: (RSA 21-J:34, V)

* For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.

* For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

WHERE TO FILE

Department of Revenue Administration
State of New Hampshire
Municipal Services Division
PO Box 487
Concord, NH 03302-0487