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2011

FORM F-65(MS-5) NH DEPT OF REV ADMIN
(8-21-2009)

MUNICIPAL SERVICES
STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION



**ANNUAL CITY/TOWN
FINANCIAL REPORT**

30 3 008 030 1 5174
RYE TOWN
CHR BD OF SELECTMEN
10 CENTRAL ROAD
RYE, NH 03870

(Please correct any error in name, address, and ZIP Code)

PLEASE
RETURN
COMPLETED
FORM TO

State of New Hampshire
Department of Revenue Administration
Community Services Division
PO Box 487
Concord, NH 03302-0487
Telephone: (603) 271-3397

Part I GENERAL FUND - Revenues and expenditures for the period - Specify

January 1, 2010 to December 31, 2010
OR
July 1, 200 to June 30, 200

A. REVENUES - Modified Accrual

	Account No. (a)	Amount (b)
1. Revenues from taxes (Including State Education)		
a. Property taxes (commitment less overlay plus Section C, line 6, column (c), page 12)	3110	\$ 18,070,245
b. State and local taxes assessed for school districts	4933	\$ 10,806,342
c. Land use change taxes - General Fund	3120	
d. Land use change taxes - Conservation Fund	3121	
e. Resident taxes	3180	
f. Timber taxes	3185	1,631
g. Payments in lieu of taxes	3186	10,944
h. Other taxes (Explain on separate schedule)	3189	
i. Interest and penalties on delinquent taxes	3190	83,548
j. Excavation tax (@ \$.02 per cu. yd.)	3187	
k. TOTAL (Excluding line 1b)		18,166,368
2. TOTAL revenues for education purposes (This entry should be used by the few municipalities which have dependent school districts only)		
3. Revenue from licenses, permits and fees		
a. Business licenses and permits	3210	1,035
b. Motor vehicle permit fees	3220	1,079,893
c. Building permits	3230	147,666

A. REVENUES - Modified Accrual (Continued)	Account No. (a)	Amount	
			(b)
3. Revenue from licenses, permits and fees (Continued)			
d. Other licenses, permits and fees	3290	T29	10,968
e. TOTAL			\$1,239,562
4. Revenue from the federal government		B50	
a. Housing and urban renewal (HUD)	3311		
b. Environmental protection	3312	B89	
c. Other federal grants and reimbursements - <i>Specify</i> Public Safety & Emergency Management Grants	3319	B89	79,956
d. TOTAL			\$79,956
5. Revenue from the State of New Hampshire		C30	
a. Shared revenue block grant	3351		-
b. Meals and rooms distribution	3352	C30	228,643
c. Highway block grant	3353	C46	122,784
d. Water pollution grants	3354	C89	
e. Housing and community development	3355	C50	
f. State and federal forest land reimbursement	3356	C89	45,290
g. Flood control reimbursement	3357	C89	
h. Other state grants and reimbursements - <i>Specify</i>	3359	C89	
i. TOTAL			\$396,717
6. Revenue from other governments		D89	
Intergovernmental revenue - Other	3379		
7. Revenue from charges for services <i>(Exclude interfund transfers)</i>		A89	
a. Income from departments	3401		\$321,665
b. Water supply system charges	3402	A91	
c. Sewer user charges	3403	A80	
d. Garbage-refuse charges	3404	A81	
e. Electric user charges	3405	A92	
f. Airport fees	3406	A01	
g. Parking		A60	
h. Transit or bus system		A94	
i. Parks and recreation		A61	
j. Cemeteries		A03	
k. Toll highways		A45	
l. Other charges	3409	A89	
m. TOTAL			\$321,665

Part I

GENERAL FUND (Continued)

A. REVENUES - Modified Accrual (Continued)		Account No.	Amount
8. Revenue from miscellaneous sources		(a)	(b)
a. Special assessments	3500	U01	-
b. Sale of municipal property	3501	U11	5,295
c. Interest on investments	3502	U20	13,538
d. Rents of property	3503	U40	
e. Fines and forfeits	3504	U30	4,386
f. Insurance dividends and reimbursements	3506	U99	36,796
g. Contributions and donations	3508	U50	
h. Other miscellaneous sources not otherwise classified	3509	U99	4,886
i. TOTAL			\$64,901
9. Interfund operating transfers in			
a. Transfers from special revenue fund	3912		34,639
b. Transfers from capital projects fund	3913		
c. Transfers from proprietary funds	3914		
d. Transfers from capital reserve fund	3915		
e. Transfers from trust and fiduciary funds	3916		37,997
f. Transfers from conservation fund	3917		
g. TOTAL			\$72,636
10. Other financial sources			
a. Proceeds from long-term notes and general obligation bonds	3934		-
b. Proceeds from all other bonds	3935		
c. Other long-term financial sources	3939		
d. TOTAL			
11. TOTAL REVENUES FROM ALL SOURCES			\$20,341,805
12. TOTAL FUND EQUITY (Beginning of year) (Should equal line B.2f, column b, page 9)			✓ \$2,437,150
13. TOTAL OF LINES 11 AND 12 (Should equal line 21, page 8)			✓ \$22,778,955 ✓
Remarks			

Part I

GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual	Account No.	Total expenditure (Includes col. c and d)	Equipment and land purchases	Construction
	(a)	(b)	(c)	(d)
1. General government				
a. Executive	4130	\$ 192,151	G29	F29
b. Election and Registration	4140	18,157	G89	F89
c. Financial administration	4150	326,271	G23	F23
d. Revaluation of property	4152	164,176	G23	F23
e. Legal expense	4153	39,768	G25	F25
f. Personnel administration	4155		G29	F29
g. Planning and zoning	4191	120,780	G29	F29
h. General government building	4194	112,613	G31	F31
i. Cemeteries	4195		G03	F03
j. Insurance not otherwise allocated	4196	187,271	G89	F89
k. Advertising and regional association	4197	54,150	G89	F89
l. Other general government	4199	65,027	G89	F89
m. TOTAL		\$1,280,364		
2. Public safety				
a. Police	4210	1,020,338	G62	F62
b. Ambulance	4215	94,190	G32	F32
c. Fire	4220	1,022,871	G24	F24
d. Building inspection	4240	127,849	G66	F66
e. Emergency management	4290	3,609	G89	F89
f. Other public safety (including communications)	4299		G89	F89
g. TOTAL		\$2,268,857		
3. Airport/Aviation center				
a. Administration	4301			
b. Airport operations	4302			
c. Other	4309			
d. TOTAL			E01	F01

Remarks

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (Includes col. c and d) (b)	Equipment and land purchases (c)	Construction (d)
4. Highways and streets				
a. Administration	4311	E44 549,853	G44	F44
b. Highways and streets	4312	E44 322,880	G44	F44
c. Bridges, railroad crossing	4313	E44	G44	F44
d. Street lighting	4316	E44 4,948	G44	F44
e. Toll highways	4316	E45	G45	F45
f. Other highway, streets and bridges	4319	E44	G44	F44
g. TOTAL		\$877,681		
5. Sanitation				
a. Administration	4321	E80 -	G80	F80
b. Solid waste collection	4323	E81 246,642	G81	F81
c. Solid waste disposal	4324	E81 169,711	G81	F81
d. Solid waste clean-up	4325	E81	G81	F81
e. Sewage collection and disposal	4326	E80	G80	F80
f. Other sanitation	4329	E80	G80	F80
g. TOTAL		\$416,353		
6. Water distribution and treatment				
a. Administration	4331			
b. Water services	4332			
c. Water treatment	4335			
d. Water conservation	4338			
e. Other water	4339			
f. TOTAL		E91	G91	F91
7. Electric				
a. Administration	4351			
b. Generation	4352			
c. Purchase costs	4353			
d. Equipment maintenance	4354			
e. Other electric	4359			
f. TOTAL		E92	G92	F92

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (Includes col. c and d) (b)	Equipment and land purchases (c)	Construction (d)
8. Health				
a. Administration	4411	5,059		
b. Pest control	4414	97,780		
c. Health agencies and hospitals	4415			
d. Vital statistics	4140			
d. Other health	4419			
e. TOTAL		102,839	E32 G32	F32
9. TOTAL expenditures for education purposes <i>(This entry should be used by the few municipalities which have dependent school districts only)</i>				
10. Welfare			E79 G79	F79
a. Administration	4441			
b. Direct assistance	4442	56,004	J67	
c. Intergovernmental welfare payments	4444		M79	
d. Vendor payments	4445		E75	
e. Other welfare	4449		E79 G79	F79
f. TOTAL		\$56,004		
11. Culture and Recreation			E61 G61	F61
a. Parks and recreation	4520	236,325		
b. Library	4550		E52 G52	F52
c. Patriotic purposes	4583	5,993	E61 G61	F61
d. Other culture and recreation	4589	546	E61 G61	F61
e. TOTAL		\$242,864		
12. Conservation				
a. Administration	4611	84,776		
b. Purchase of natural resources	4612			
c. Other conservation	4619			
d. TOTAL		\$84,776	E59 G59	F59
13. Redevelopment and housing				
a. Administration	4631			
b. Redevelopment and housing	4632			
c. TOTAL			E50 G50	F50

Part I GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No.	Total expenditure (Includes col. c and d)	Equipment and land purchases	Construction
	(a)	(b)	(c)	(d)
14. Economic development				
a. Administration	4651			
b. Economic development	4652	-		
c. Other economic development	4659			
d. TOTAL			E89 G89	F89
15. Debt service				
a. Principal long term bonds and notes	4711	861,055		
b. Interest on long term bonds and notes	4721	226,124	I89	
c. Interest on tax and revenue anticipation notes	4723		I89	
d. Other debt service charges	4790		E23	
e. TOTAL		\$1,087,179		
16. Capital Outlay (not reported above)			G89	F89
a. Land and improvements	4901		54,586	
b. Machinery, vehicles and equipment	4902		138,210	
c. Buildings	4903			F89 13,847
d. Improvements other than buildings	4909			F89
e. TOTAL			192,796	13,847
17. Interfund operating transfers out				
a. Transfers to special revenue funds	4912	588,506		
b. Transfers to capital projects funds	4913			
c. Transfers to proprietary funds	4914			
d. Transfers to capital reserve funds	4915	17,500		
e. Transfers to expendable trust funds	4916	80,000		
f. Transfers to nonexpendable trust funds	4918			
g. TOTAL		\$686,006		
Cumulative Expenditure Totals from pages 4-7.		\$7,309,566		

Remarks

Part III

GENERAL FUND BALANCE SHEET - Please specify the period

As of December 31, 2010 OR June 30, 200

A. ASSETS	Account No. (a)	Modified Accrual	
		Beginning of year (b)	End of year (c)
1. Current assets			
a. Cash and equivalents	1010	\$4,908,480	\$ 5,485,677
b. Investments	1030	1,571,931	60,777
c. Taxes receivable (From Section D, page 12)	1080	799,209	729,367
d. Tax liens receivable (From Section D, page 12)	1110	164,357	226,921
e. Accounts receivable	1150	57,020	58,441
f. Due from other governments	1260	40,921	87,159
g. Due from other funds	1310	29,504	63,558
h. Other current assets	1400	14,788	18,857
i. Tax deeded property (subject to resale)	1670		
j. TOTAL ASSETS (Should equal line B3)		\$7,586,210	\$6,730,757
B. LIABILITIES AND FUND EQUITY			
1. Current liabilities			
a. Warrants and accounts payable	2020	\$131,810	\$108,616
b. Compensated absences payable	2030		
c. Contracts payable	2050		
d. Due to other governments	2070	56,394	59,624
e. Due to school districts	2075	4,924,680	4,446,342
f. Due to other funds	2080	30,036	31,913
g. Deferred revenue	2220	6,140	
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270		
k. TOTAL LIABILITIES		\$5,149,060	\$4,646,495
2. Fund equity			
a. Reserve for encumbrances (Please detail on page 10)	2440	\$84,635	83,877
b. Reserve for continuing appropriations (Detail on page 10)	2450		
c. Reserve for appropriations voted from surplus	2460		
d. Reserve for special purposes (Please detail on page 10)	2490	276,781	252,451
e. Unreserved fund balance	2530	2,075,734	1,747,934
f. TOTAL FUND EQUITY		\$2,437,150	\$2,084,262
3. TOTAL LIABILITIES AND FUND EQUITY (Should equal line A1j)		\$7,586,210	\$6,730,757

Part IV		DETAIL	
This page may be used to provide the detail requested wherever "Explain" or "Specify" is found. If additional space is needed, please add extra pages using the following format. Please show the detail and the total for each.			
Account number (a)	Item (b)	Amount (c)	
2490	Reserve for Special Purposes		
	Designated for Contingency	200,000	
	Reserve for Inventory	7,748	
	Reserve For Asset Forfeiture	10,708	
	Reserve For Recreation Youth Athletics	33,995	
	Total	252,451	

Please Detail Reserves from page 9 (Balance Sheet)

Account number (a)	Item (b)	Amount (c)	
2440	Reserve for encumbrances		
	Fire	4,628	
	Public Works	21,351	
	Conservation	35,000	
	Capital Outlay		
	Recreation Building	14,475	
	Infrastructure	8,423	
	Total	83,877	

Part V GENERAL FUND

A. PLEASE LIST THE ANNUAL REQUIREMENTS TO AMORTIZE ALL GENERAL OBLIGATION DEBT
 (as of (enter date) _____ December 31, 2010 _____ for the ensuing five years)

	Year (a)	Principal (b)	Interest (c)	Total (d)
1.	2011	1,087,500	143,958	1,231,458
2.	2012	1,085,000	129,580	1,214,580
3.	2013	865,000	90,653	955,653
4.	2014	860,000	99,073	959,073
5.	2015	285,000	41,389	326,389
6.	Subtotal (Sum of lines 1-5)	4,182,500	504,653	4,687,153
7.	Remaining periods of debt	1,040,000	67,989	1,107,989
8.	TOTAL	\$ 5,222,500	\$ 572,642	\$ 5,795,142

Part VI RECONCILIATIONS

A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY

	Amount
1. School district liability at beginning of year <i>(Account number 2075, column b, on page 9)</i>	\$4,924,680 ✓
2. ADD: School district assessment for current year	10,806,342 ✓
3. TOTAL LIABILITY WITHIN CURRENT YEAR <i>(Sum of lines 1 and 2)</i>	15,731,022
4. SUBTRACT: Payments made to school district	(11,284,680)
5. School district liability at end of year (lines 3 less line 4) <i>(Account number 2075, column c, on page 9)</i>	4,446,342 ✓

B. RECONCILIATION OF TAX ANTICIPATION NOTES

	Amount
1. Short-term (TANS) debt at beginning of year	61V
2. ADD: New issues during current year	
3. SUBTRACT: Issues retired during current year	
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) <i>(Be sure to include (TANS) in Account number 2230, column c, page 9)</i>	64V

PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D.

C. ALLOWANCE FOR ABATEMENTS WORKSHEET

	Current year (a)	Prior years (b)	TOTAL (c)
1. Overlay/Allowance for Abatements (Beginning of year)*	✓ 321,783	30,000 98,948	351,783 420,731
2. SUBTRACT: Abatements made (From tax collector's report)	✓ (287,586)	✓ (685)	(288,271)
3. SUBTRACT: Discounts			
4. SUBTRACT: Refunds (Cash abatements)			
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR**	25,169	7,831	33,000
6. Excess of estimate (Add to revenue on page 1, line 1a)	9028 59,366	21,484 196,094	30,512 165,460 ✓

*Use overlay amount for column (a) and last year's balance of line 5, Allowance for Abatements for column b (see your form from last year).

**The amount in column c will go into line 1(b) for next year's worksheet.

D. TAXES/LIENS RECEIVABLE WORKSHEET

	1080 taxes (a)	1110 liens (b)	TOTALS (c)
1. Uncollected, end of year	✓ 754,536	✓ 234,752	989,288
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Worksheet C, line 5)	(25,169)	(7,831)	(33,000)
3. Receivable, end of year*	\$729,367 ✓	\$226,921 ✓	\$956,288

* (These amounts are entered on page 9, account numbers 1080 and 1110, column c)

Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS

REVENUE AND OTHER FINANCING SOURCES	Capital projects		Special revenue	Proprietary funds	
	(a)	(b)		Enterprise (c)	Internal service (d)
1. Revenue from taxes	T01	T01	\$	T01	
2. Revenue from licenses, permits and fees	T29	T29		T29	
3. Revenue directly from the federal government	B89	B89		B89	
4. Revenue from the State of New Hampshire	C89	C89	53,891	C89	
	D89	D89		D89	
5. Revenue from other governments					
6. Revenue from charges for services	A91	A91		A91	
(a) Water supply system charges	A80	A80	322,449	A80	
(b) Sewer user charges	A81	A81		A81	
(c) Garbage/refuse collection charges	A92	A92		A92	
(d) Electric	A01	A01		A01	
(e) Airport and aviation	A44	A44		A44	
(f) Highway	A45	A45		A45	
(g) Toll facilities	A61	A61	209,155	A61	
(h) Parks and recreation	A60	A60	33,710	A60	
(i) Parking	A94	A94		A94	
(j) Transit or bus system	A89	A89	87,159	A89	
(k) Other - Specify	A89	A89	10,310	A89	
(1) Police Outside Details					
(2) Beach Cleaning					
(3)					
7. Revenue from miscellaneous sources	U20	U20		U20	
(a) Interest on investments	U99	U99	71,137	U99	
(b) Other miscellaneous sources					
8. Interfund operating transfers in	U99	U99	601,195	U99	
9. Other financial sources			1,000,000		
10. TOTAL REVENUE AND OTHER SOURCES			\$2,389,006		

Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

EXPENDITURES (BY FUNCTIONS)	Capital projects			Special revenue	Proprietary funds	
	(a)	(b)	(c)		(d)	(e)
1. General government	F89	E89	E89	\$15,896	E89	
2. Public safety	F62	E62	E62	109,059	E62	
(a) Police						
(b) Ambulance						
(c) Fire	F24	E24	E24		E24	
3. Airport/Aviation center	F01	E01	E01		E01	
4. Highways and streets	F44	E44	E44		E44	
5. Toll highways	F45	E45	E45		E45	
6. Sanitation	F81	E81	E81	136,949	E81	
7. Water distribution and treatment	F91	E91	E91		E91	
8. Sewerage	F80	E80	E80		E80	
9. Electric	F92	E92	E92		E92	
10. Health	F32	E32	E32		E32	
11. Welfare	F79	E79	E79		E79	
12. Culture and recreation	F61	E61	E61	738,545	E61	
13. Parking	F60	E60	E60		E60	
14. Transit or bus system	F94	E94	E94		E94	
15. Conservation	F59	E59	E59		E59	
16. Redevelopment and housing	F50	E50	E50		E50	
17. Economic development	F89	E89	E89		E89	
18. Debt service		E23	E23	154,275	E23	
19. Capital outlay - other	F89	F89	F89	904,553	F89	
20. Interfund operating transfers out				34,639		
21. TOTAL EXPENDITURES				\$2,093,916		

Remarks

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

	Account No. (a)	Capital projects (b)	Special revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
A. ASSETS					
1. Current assets					
(a) Cash and equivalents	1010		\$ 1,166,028		
(b) Investments	1030		762,770		
(c) Accounts receivable	1150		130,992		
(d) Due from other governments	1260				
(e) Due from other funds	1310		36,509		
(f) Other - Specify Prepaid items Taxes receivable Interest receivable			5,990		
2. Fixed assets					
(a) Land and improvements	1610				
(b) Buildings	1620				
(c) Machinery, vehicles and equipment	1640				
(d) Construction in progress	1650				
(e) Improvements other than buildings	1660				
(f) Other - Specify					
3. TOTAL ASSETS			\$2,102,289		
Remarks					

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)

B. LIABILITIES AND FUND EQUITY	Account No.	Capital projects	Special revenue	Proprietary funds	
				Enterprise (d)	Internal service (e)
1. Liabilities	(a)	(b)	(c)	(d)	(e)
(a) Warrants and accounts payable	2020		\$4,435		
(b) Compensated absences payable	2030				
(c) Contracts payable	2050				
(d) Due to other governments	2070				
(e) Due to other funds	2080		43,616		
(f) Deferred revenue	2220		74,490		
(g) Notes and bonds payable					
(h) Other - Specify					
(i) TOTAL LIABILITIES			\$122,541		
2. Fund equity/Capital					
(a) Reserve for encumbrances	2440		\$53,693		
(b) Reserve for special purposes	2490		800,912		
(c) Unreserved fund balance	2530		1,125,143		
(d) Municipal contributed capital	2610				
(e) Other contributed capital	2620				
(f) Retained earnings	2790				
(g) TOTAL FUND EQUITY			1,979,748		
3. TOTAL LIABILITIES AND FUND EQUITY			\$2,102,289		

Part X SUPPLEMENTAL INFORMATION WORKSHEET

A. INTERGOVERNMENTAL EXPENDITURES

Report payments made to the State or other local governments *on reimbursement or cost-sharing basis*. Do not include these expenditures in part VII.

Purpose (a)	Account No. (b)	Amount (c)
Payments made to other local governments for:		M12
Schools		M80
Sewers		M89
All other - County	4931	M89
All other - Towns	4199	
Payments made to State for:		L44
Highways	4319	
All other purposes	4199	L89

B. DEBT OUTSTANDING, ISSUED, AND RETIRED

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)	
		Issued (c)	Retired (d)		
Industrial revenue	18T	24T	34T	44T	
All other debt	19X	29U	39U	49U	
	5,273,055	942,500	993,055		
Interest on water debt	19I				

C. SALARIES AND WAGES

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid
Z00
2,965,784

D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

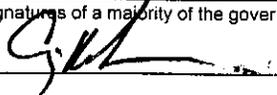
Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at par value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit Cents (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31
All other funds except employee retirement funds and nonexpendable trust funds	W61
	8,169,126

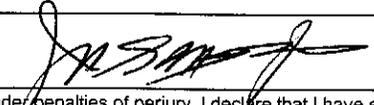
Remarks

Part XI CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. Date signed

Signatures of a majority of the governing body:  10/4/11

 10/4/11

 10/4/11

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type) Sheryl A. Pratt	Signature
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Regular office hours Monday thru Friday, 8 am to 5 pm.	Email address spratt@plodzik.com
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GENERAL INSTRUCTIONS

Three copies of this report are sent to each municipality. Selectmen, treasurer and tax collector are expected to cooperate in making out this report. When completed, one copy should be returned to the Department of Revenue Administration and one copy should be placed in your municipal records. The third copy is for use in preparing the annual printed report for the voters.

Please be sure you have completed Part X, Items A-D.

- WHEN TO FILE: (R.S.A. 21-J:34,V)**
- * For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.
 - * For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

WHERE TO FILE

Department of Revenue Administration
 State of New Hampshire
 Community Services Division
 PO Box 487
 Concord, NH 03302-0487