



State of New Hampshire  
Department of Revenue Administration

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PROPERTY APPRAISAL DIVISION  
Stephan W. Hamilton  
Director

Kevin A. Clougherty  
Commissioner  
  
Margaret L. Fulton  
Assistant Commissioner

Michael B. Martell, Sr.  
Assistant Director

April 15, 2009

Ms. Elizabeth Corrow  
City Manager  
City of Franklin  
316 Central Street  
Franklin, NH 03235

RE: 2008 Assessment Review

Dear Ms. Corrow:

The New Hampshire Department of Revenue Administration has completed its initial review based on the six assessment areas specifically identified RSA 21-J:11-a and RSA 21-J:14-b I. (c).

They are:

- A. Level of assessments and uniformity of assessments are within acceptable ranges as recommended by the Assessing Standards Board by considering, where appropriate, an assessment-to-sales-ratio study conducted by the department for the municipality.
- B. Assessment practices substantially comply with applicable statutes and rules.
- C. Exemption and credit procedures substantially comply with applicable statutes and rules.
- D. Assessments are based on reasonably accurate data; and
- E. Assessments of various types of properties are reasonably proportional to other types of properties within the municipality.
- F. For all revaluations including full revaluations, partial revaluations, cyclical revaluations and statistical updates conducted on or after the April 1, 2006 assessment year by either an independent contractor or an in-house assessor, A

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*Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.*

report based on the 2005 edition of the Uniform Standards of Professional Appraisal Practice (USPAP) Standard 6 shall be produced.

In accordance with RSA 21-J:11-a, II, the Department shall report its findings to the Assessing Standards Board and the municipality.

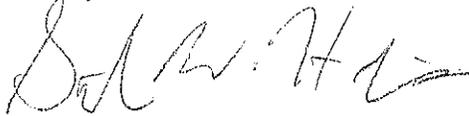
We are pleased to report that you have met all of the above guidelines as recommended by the Assessing Standards Board (ASB). Your attention to detail, thoroughness, periodic review, integrity and hard work are commendable. You stand out as an excellent example for other communities to follow.

Congratulations and thank you for a job well done!

I would like to take this opportunity to remind you that pursuant to RSA 75: 8-a Five-Year Valuation as well as Part 2 [Art.] 6. [Valuation and Taxation.] of the State Constitution your next town-wide reappraisal must be completed no later than *(year)*.

If you have any questions, feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephan W. Hamilton". The signature is fluid and cursive, with a prominent initial "S" and "H".

Stephan W. Hamilton, Director  
Property Appraisal

Cc: Assessment Standards Board