

MINUTES OF THE
ASSESSING STANDARDS BOARD
RULES SUB-COMMITTEE

Approved as Written

DATE: July 22, 2016

TIME: 9:00 a.m.

LOCATION: NH Dept. of Revenue, 109 Pleasant Street, Concord, NH.

COMMITTEE MEMBERS:

Loren Martin, Chairman
Robert Gagne, NHA AO
Stephan Hamilton, DRA
Betsey Patten

Mary Pinkham-Langer, DRA
Marti Noel
Todd Haywood
Len Gerzon

MEMBERS of the PUBLIC:

Chairman Martin convened the meeting at 9:00 a.m.

Proposed Changes

Definitions

Ms. Mary Pinkham-Langer explained the handouts on ASB Rule Definitions, Code of Ethics etc. She spoke of deceit/fraud, intentional act, malfeasance, misfeasance, nonfeasance and the importance of having clear definitions. Mr. Steve Hamilton talked of the concerns with ethical standards and charges of misconduct. Mr. Bob Gagne asked about Asb 309 and Ms. Pinkham-Langer confirmed it would no longer be there. She advised that by making a few modifications in definitions, Asb 309 would no longer be needed. Asb 309 was a placeholder – nothing in there right now. They'll be incorporating the ethics standards into rules and definitions. Ms. Pinkham-Langer advised she reordered the types of misconduct so it followed suit with sanctions as they did not "mesh" before. A discussion on deception, unfair, unlawful gain and quantifying followed. Ms. Marti Noel voiced her concern of measuring what is unfair - which led to a discussion on Asb 301.19 (a), (b) and (c) and adding "procurement" and "including". Mr. Len Gerzon and Mr. Todd Haywood spoke of "unjust" and removing "unjust and" from Asb 301.29. Ms. Betsey Patten gave her thoughts on the removal of "unfair" and "unjust", that "unlawful" would then become the measurement, and she felt that was a very objective measurement.

Asb 300 DRA Proposed Rule Body

Some time was spent reviewing and discussing additional changes submitted. Ms. Noel commented on certification levels and if they're adequate or if they need more or need changes etc. Mr. Haywood voiced this has been a concern of his too. Ms. Noel was also concerned about the 180 days and the time left, following the 600 rules, the 300 rules etc. Mr. Hamilton (returning after a ½ hour meeting elsewhere) advised that the law requires an agreement or a contract. There was a discussion on Asb 302.01 (b) and wording. Mr. Hamilton and Ms. Noel discussed the 180 days, refiling, emergency rules etc. A short discussion covered RSA 41:2-G & RSA 48:13. Ms. Pinkham-Langer went over Asb 303.02 (d), training and needing more information on background. Mr. Haywood commented this is a good thing, and he would like to see something more comprehensive regarding training quantification for other levels. More discussion followed regarding the training and amount of time spent training, documentation and attestation. Mr. Hamilton gave his thoughts on the "tiers" and the time on each; and he is not in favor of making a distinction between residential/commercial (measurer/lister) etc.

Mr. Haywood advised he felt it should be less than two (2) years to move on to an assessor assistant. Mr. Hamilton, Ms. Noel, Chairman Martin and Mr. Haywood talked of 40 hours, unsupervised training, and minimum qualifications to do the work etc. A discussion came up that the trainee be responsible (bear the burden) to be certified and attested by assessor.

The next meeting was set for August 2, 2016 at 9:00 at the NH DRA.

Respectfully submitted,

Elizabeth McGill
NH Department of Revenue Administration – Municipal and Property Division

Documentation relative to the Assessing Standards Board may be submitted, requested or reviewed by:

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